**PBCLA Board Meeting Minutes**

**King Library**

**May 24, 2017 – 10:00am**

**Present**:

Clifton Barefoot, Elizabeth Braunworth, Graham Brunk, Michelle Keba , Chris Jankow, Josh Stone, and Amanda Woolf

**Absent**:

Cheryl Fishman, Dawn Frood, Janet Naughton and David Scott

**Call to Order**:

The meeting was called to order at 10:00 a.m. by the President, Josh Stone.

**Approval of Minutes:**

* **Motion: To approve the minutes from the April PBCLA Board Meeting (4/25/17). Motion made by M. Keba and seconded by J. Stone. Unanimously approved.**

**Treasurer’s Report**:

* Treasurer reported that as of April we have a balance of $5,885.87

**President’s Report**:

* Membership Dues
  + To cover the cost of Stripe the following increase in membership has been applied
    - Regular Membership - $22
    - Paraprofessional Membership - $17
    - Student Membership - $11
    - Cookbooks -$8
* Craft Haus
  + $64 profit
  + Four people attended
* Library Tours
  + A. Woolf attended SSLLI and library tours were something that was discussed. A. Woolf proposed that we bring this concept to PBCLA.
    - Every other month. Different libraries across different counties.
    - C. Barefoot suggested combining lunch and tour.
* Board Nominations
  + Following positions needed to be filled. Please promote.
    - **Vice President**
    - **Director of Public Libraries**
    - **Director of Academic Libraries**
    - **Director At Large**
* Committee Chairs
  + Following position needs to be filled. Please promote.
    - **Chair of the Programming Committee**
      * G. Brunk and M. Keba suggested we combine committees. Particularly Fundraising and Programming and Advocacy and Outreach.
        + C. Barefoot stated that the reason we have numerous committees is to allow individuals to obtain experience for resume building.
* Annual Meeting
  + Wednesday, June 28, 2017 at 2:00pm at Pine Jog Environmental Education Center.
  + One confirmed guest speaker, PBC Youth Services.
  + C. Barefoot, D. Frood, and J. Stone currently working on obtaining at least five more speakers.

**COMMITTEE REPORTS**

**Advocacy and Outreach**

* Chair – Liz Locke
  + Nothing new to report.

**Bylaws**

* Chair **– A. McKeal**
  + **Nothing new to report.**

**Fundraising Committee**:

* Chair – A. Cortez
  + Reported by J. Stone
    - Craft Haus – see President’s Report for comments

**Marketing & Communication Committee:**

* **Chair – K. Crisco**
  + **Possible newsletter in June.** 
    - **D. Scott currently working on newsletter.**

**Membership Committee**:

* Chair - C. Jankow
  + 75 members total

**Nominating Committee:**

* **Chair – M. Barry**
  + **Following positions need to be filled:**
    - **Vice President**
    - **Director of Public Libraries**
    - **Director of Academic Libraries**
    - **Director At Large**
    - **Chair of the Programming Committee**

**Professional Development Committee:**

* Chair – J. Webb
  + Stacy Alesi was awarded a professional development award to attend FLA.
  + G. Brunk stated the need for stricter requirements needed before handing out awards. Suggested a letter from recipient’s employer regarding monetary need not being covered by their own institution.

**Programming Committee:**

* Chair – C. Barefoot
  + Quarterly meetings
    - Annual Meeting – Wednesday, June 28, 2017 at 2:00pm at Pine Jog Education Center.
  + Talk and Taste
    - Friday, June 16, 2017 at 7pm possible venues discussed.

**Technology Committee:**

* Chair - G. Brunk 
  + Discussed the analytics of the PBCLA website

**Other Business**

* J. Stone doodle poll will be sent out to determine next board meeting ASAP.
* Need two people to man PBCLA booth at SEFLIN, Thursday, July 27, 2017.

**Next Meeting:**

* To be determined.

**Adjournment:**  10:57 a.m. by J. Stone. Unanimously approved.

Respectfully submitted,

Elizabeth Braunworth

PBCLA Secretary