**PBCLA Board Meeting Minutes**

**Annex**

**March 15, 2018 – 3:00pm**

**Present**:

Elizabeth Braunworth, Graham Brunk, Karen Crisco (phone), Dawn Frood, , Chris Jankow, Alyse McKeal (phone), Elaine Minor, Josh Stone, Chandra Thornton, and Amanda Woolf.

**Absent**:

Clifton Barefoot, Russell Gift, and Michelle Keba.

**Call to Order**:

The meeting was called to order at 3:01 pm. by the President, Dawn Frood.

**Approval of Minutes:**

* **Motion: To approve the minutes from the January PBCLA Board Meeting (2/9/18). Motion to make amendments to minutes. D. Frood motioned and seconded by J. Stone. Unanimously approved.**

**Treasurer’s Report**:

* Treasurer reported that as of January we have a balance of $6,176.74.
	+ Little Free Libraries of Lake Worth provided a check of the sale of *Overdue in Paradise* of $85.00.
	+ $20.95 was earned at the TGIF fundraiser.

**President’s Report**:

* Flipcause
	+ A company that reached out to manage our fundraising.
* PBCLA email address
	+ Gmail accounts still exist for a variety of positions.

**COMMITTEE REPORTS**

**Advocacy and Outreach**

* Chair – M. Keba
	+ D. Frood spoke on behalf of M. Keba
		- Boca Raton City Library, Spanish River Branch Tour
			* Spring tour
				+ March 17, 2018 at 10:00am

4 RSVPS as of right now

**Bylaws**

* Chair **– A. McKeal**
	+ **D. Frood wanted to know if we could give discounts off of members who paid early.**
		- **A. McKeal will look into that matter further but she does know that it will require a vote by the board to pass.**

**Marketing & Communication Committee:**

* **Chair – C. Barefoot**
	+ D. Frood spoke on behalf of C. Barefoot
		- **Please send your articles for the newsletter to C. Barefoot as soon as possible.**
		- **February’s newsletter reached 67 recipients.**

**Membership Committee**:

* Chair - C. Jankow
	+ 53 members
	+ E. Minor will directly contact members who have lapsed on their membership and urge them to join.
	+ G. Brunk suggested sending out a survey of what they want from PBCLA.
		- D. Frood suggested it should come through the newsletter and or email.
			* D. Frood suggested we continue to promote the scholarship aspect of the organization.
				+ C. Thronton suggested a question on the survey be “Did you know that PBCLA offers scholarships?’

D. Frood wants five questions for a survey that will be sent out to members to find out what they want from PBCLA.

A. McKeal suggested creating a google.doc

G. Brunk suggested not providing written answers but instead a selection of answers that members can choose from.

**Nominating Committee:**

* **Chair – M. Barry**
	+ D. Frood spoke on behalf of M. Barry
		- **Please urge those around you to apply for open board positions.**
			* **Programming Chair will be available**
				+ **Possible candidates:**

**D. Scott**

**R. Gift**

**C. Jankow**

**D. Frood suggested that the new chair be part of the Programming Committee before taking the role of chair.**

* + - * **Jessica O’Neil is interested the Academic Director position.**

**Scholarship and Professional Development Award Committee:**

* Chair – K. Crisco
	+ D. Frood spoke on behalf of K. Crisco
		- Three members on the committee.
			* Granted $250 to Isabel for travel funds to set up libraries in Kenya.
				+ D. Frood asked if we should provide more funds since no other scholarships were awarded thus far.

G. Brunk and A. Woolf wondered why we should provide more money to said individual regardless if no other scholarships were awarded this year.

G. Brunk suggested $250 for scholarship and $250 for speaking at the Quarterly Meeting.

**Fundraising Committee**:

* Chair – E. Minor
	+ **California Pizza Kitchen Fundraiser**
		- **April 20th or 27th**
	+ **Applebee’s Pancake Fundraiser**
		- **Not enough people to run it.**
	+ **TGIFridays**
		- **$20.95 was made at fundraiser.**
	+ **White Elephant will take place at the next meeting.**
		- **C. Barefoot will make a flier to promote it.**

**Programming Committee:**

* Chair – J. Stone
	+ Quarterly meeting will be held at Delray Public Library
		- April 11, 2018 from 2:30-4:30
			* Presenter – Christina Ferra
				+ Theme – Social Work in Libraries

White Elephant sale will happen at next quarterly meeting

* + Social – March 23rd at Lilos
		- J. Stone will send out flier soon.
	+ June Meeting
		- Possible topic – How to maintain your library during a disaster.
			* Speaker - South Florida Disaster Alliance

**Technology Committee:**

* Chair - G. Brunk
	+ Will investigate surveys.

**Other Business:**

**Next Meeting:**

* To be determined.

**Adjournment:**  4:20 pm. by D. Frood. Unanimously approved.

Respectfully submitted,

Elizabeth Braunworth

PBCLA Secretary