**PBCLA May 2023 Board Meeting Minutes**

**Virtual (Zoom)**

**May 22, 2023 – 2:00 PM**

**Present**: Alia Spencer, Amanda Woolf, Craig Santiago, Charlene Alonso, Doris Mendez-DeMaio, Karen Garcia, Kristina Wernisch, Lindsey McMullen, Max La Mura
**Absent**:

**Call to Order**:

The meeting was called to order at 2:04 pm by President, C. Santiago.

**Approval of Minutes:**

* **Motion:** To approve the minutes from the April 2023 PBCLA Board Meeting. Motion made by C. Santiago, C. Alonso first and seconded by K. Garcia.

**Treasurer’s Report**:

* Treasurer reported that as of April 2023 we have a balance of $4909.58

**Membership Report**:

* Currently there are 125 active members.

**President’s Report**:

* PBCLA Policies and Procedures review
	+ Bylaws to be voted on by PBCLA members; Procedures and Policies to be voted on by Board.
	+ Satisfaction surveys to be created.
	+ Thank you letters to presenters will be sent going forward.

**COMMITTEE REPORTS**

**Advocacy and Outreach**

* Chair – Alia Spencer
	+ Presentation by Edward Jones financial advisor scheduled for July 14, 2 pm via Zoom.

**Bylaws**

* Chair – Amanda Woolf
	+ Board needs to review questions for policies and guidelines at next meeting.
	+ Committee will meet next week.

**Communications Committee:**

* Chair – Kristina Wernisch
	+ Retired membership rate has been posted on the website and sent to members.
	+ Spring Newsletter has been sent out to members.
	+ Photo gallery on website has been updated.
	+ Annual meeting information has been posted on website and social media and sent to members.
	+ K. Wernisch will draft a welcome email for new/renewing members.
	+ K. Wernisch will send out Chili’s fundraiser flyer to members and have it posted on website and social media.

**Events Committee**

* Chair – Charlene Alonso
	+ Chili’s fundraiser scheduled for July 13 at all three PBC locations. Board will meet at 6 pm at Okeechobee Blvd location at 6 pm.

**Nominating Committee:**

* Chair – Doris Mendez-DeMaio
	+ D. Mendez-DeMaio will send out Board nominations email to PBCLS staff.

**Scholarship and Professional Development Award Committee:**

* Chair – Karen Crisco
	+ L. McMullen will stay on committee after Board term is complete.

**Other Business:**

**Next Meeting:**

* TBD

**Adjournment:**  C. Santiago adjourned the meeting at 3:34 pm.

Kristina Wernisch, PBCLA Secretary